**AQUATICS MANAGER – Sand Mountain Park & Amphitheater**

*LOCATION: Albertville, AL*

**DEPARTMENT:                   MEMBERSHIP**

**REPORTS TO:                     AQUATICS MANAGER**

**STATUS:                              FULL-TIME (EXEMPT)**

**ABOUT THE COMPANY**

Sand Mountain Park & Amphitheater is an SFM managed a world-class facility that includes a 100,000 square foot indoor facility that has the capacity to host multi-court sports tournaments, trade shows, banquets, and community events. The indoor facility will also have a fitness center, group exercise studios, an indoor walking/running track, racquetball courts, locker rooms, an indoor lap/competition pool, meeting/party rooms and a concessions area. The facility also features (14) outdoor turf fields for baseball, softball, soccer, football, and lacrosse as well as a miracle baseball field. The outdoor portion also includes (16) tennis courts, an outdoor leisure pool, a splash pad, a lazy river, an RV park, two dog parks, a disc golf course, multiple concessions areas and multiple playgrounds. Additionally, there will be a 7,500-person capacity state-of-the-art amphitheater that will host national, regional and local concerts/events.

**POSITION SUMMARY**

Sports Facilities Management is currently interviewing candidates for the Aquatics Manager position at Sand Mountain Park and Amphitheater.

**PRIMARY RESPONSIBILITIES WILL INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:**

* Directly aligns with the SMPA Mission Statement and Core Values
* Leads and coordinates the organizational and administrative aspects of all Aquatics programming
* Exhibits a culture and expectation of world-class customer service in all Aquatics areas
* Hires, trains and evaluates lifeguards
* Ensures lifeguard staffing, coverage and job duties are compliant with all required standards & regulations
* Helps effectively manage the aquatics membership base
* Plays a key role in cultivating membership growth
* Helps ensure the SMPA standard of cleanliness in every area within all Aquatics venues
* Provides effective leadership and direction to the Aquatics Coordinator
* Conducts and/or assigns lifeguard performance evaluations
* Uses program and membership surveys to initiate improvement strategies; and to recognize Team members
* Assists with conducting aquatics safety audits and reporting
* Compiles statistics for the activities each week and reports on fluctuations in attendance
* Effective manages equipment inventory and helps establish a reporting process for that inventory
* Completes an end of season report for the Outdoor Waterpark that includes participation and incident report data
* Coordinates requests for equipment usage and pool space with Guest Services and other applicable Team members
* Manages payroll and scheduling for the Aquatics Team
* Ensures all incident reports are completed in a timely and accurate manner
* Effectively collaborates with the Marketing & Sponsorship Manager on public relations, promotions and marketing efforts/initiatives
* Provides supervision on evenings, weekends, and during special events as needed
* Conducts ongoing training and evaluation programs for lifeguards
* Supervises the chlorine and pH levels of the pools (make sure the chemicals meet Alabama Health Department and manufacturer standards)
* Supervises daily cleaning and maintenance of all Aquatics areas
* Coordinates the Albertville Summer Swim Team schedule with their coaching staff and parent board
* Helps attract and seek out local and regional swim meet competitions
* Hires, trains and evaluates the swim lesson instructors
* Helps hire, train and evaluate the water aerobics instructors
* Coordinates local efforts to increase the exposure to swimming for the youth in the community
* Completes other duties as assigned by the Director of Membership and/or General Manager

**THE IDEAL CANDIDATE HAS**

* Current Certified Pool Operator certification is preferred
* Current American Red Cross Lifeguard certification
* Current American Red Cross Basic Lifeguard Instructor certified and/or Water Safety Instructor, or equivalent is preferred
* Proven success in generating community interest and involvement through sporting events
* Experience in swimming events as a consumer, or other relevant experience
* Experience in managing staff in order to effectively execute a successful event and/or program
* Experience and success in customer service, leadership, and team building
* Action-oriented personality with a ‘get it done’ attitude and proficiency for efficiency
* Proven ability to evaluate team member performance based on established KPI’s

**MINIMUM QUALIFICATIONS:**

* 3 – 5 years’ experience of aquatics management is preferred
* Bachelor’s Degree in related field is preferred
* Experience or general knowledge in supervising and training lifeguards or a related area of recreation
* Strong planning and organizational skills
* Requires excellent communication skills, both verbal and written
* Must have strong leadership skills
* Must be detail-oriented and have outstanding organizational skills
* Ability to maintain focus in a high-volume, fast paced environment
* Must be able to work under pressure and be decisive
* Ability to prioritize

**WORKING CONDITIONS AND PHYSICAL DEMANDS**

* Must be able to lift 50 pounds' waist high
* May be required to sit or stand for extended periods of time whether indoors or outdoors, and squat, stoop, or bend
* While performing the duties of this job, the employee may work in outside weather conditions
* Employees will be exposed to outside temperatures ranging from 80-105 degrees
* Minimal duties are performed in direct sunlight. The employee is exposed to hot, wet, and humid conditions
* The employee is exposed to cleaning chemicals that must be handled with extreme caution
* Must be able to successfully pass a drug test and background check